

# EFG Fund Services

Luxembourg solutions for Alternative Investment Funds



# About EFG Fund Services in Luxembourg

A business offering comprehensive solutions to Luxembourg-domiciled alternative investment funds.

EFG Fund Services in Luxembourg combines the provision of fund services with a private banking ethos, driven by a high level of personal service. We offer a flexible range of solutions, adaptable to the needs of investors and fund managers.

Our expertise encompasses the full range of administration requirements of the funds industry, including investor relations; transaction support; regulatory aspects; corporate governance and complex financial reporting.

The main services that we offer include:

- AIFMD compliant Depositary Bank.
- Paying Agent.
- Registrar and Transfer Agent.
- Listing Agent.
- Central Administration and Accounting.
- Domiciliation.

We are familiar with a wide range of asset classes; from traditional listed equities to more exotic assets such as fine arts, diamonds and classic cars.

Our team operates in Luxembourg through EFG Bank (Luxembourg) S.A. This is a member of EFG International, a global private banking group headquartered in Zurich and active in around 30 locations worldwide. For more information: [www.efginternational.com](http://www.efginternational.com)

## **Memberships**

CSSF (Commission de Surveillance du Secteur Financier).

ALFI (Association of the Luxembourg Fund Industry).

ABBL (The Luxembourg Banker's association).

ALCO (Association of Luxembourg Compliance Officers).

AGDL (Deposit Guarantee Association, Luxembourg).

# Why choose Luxembourg for your alternative investment fund?

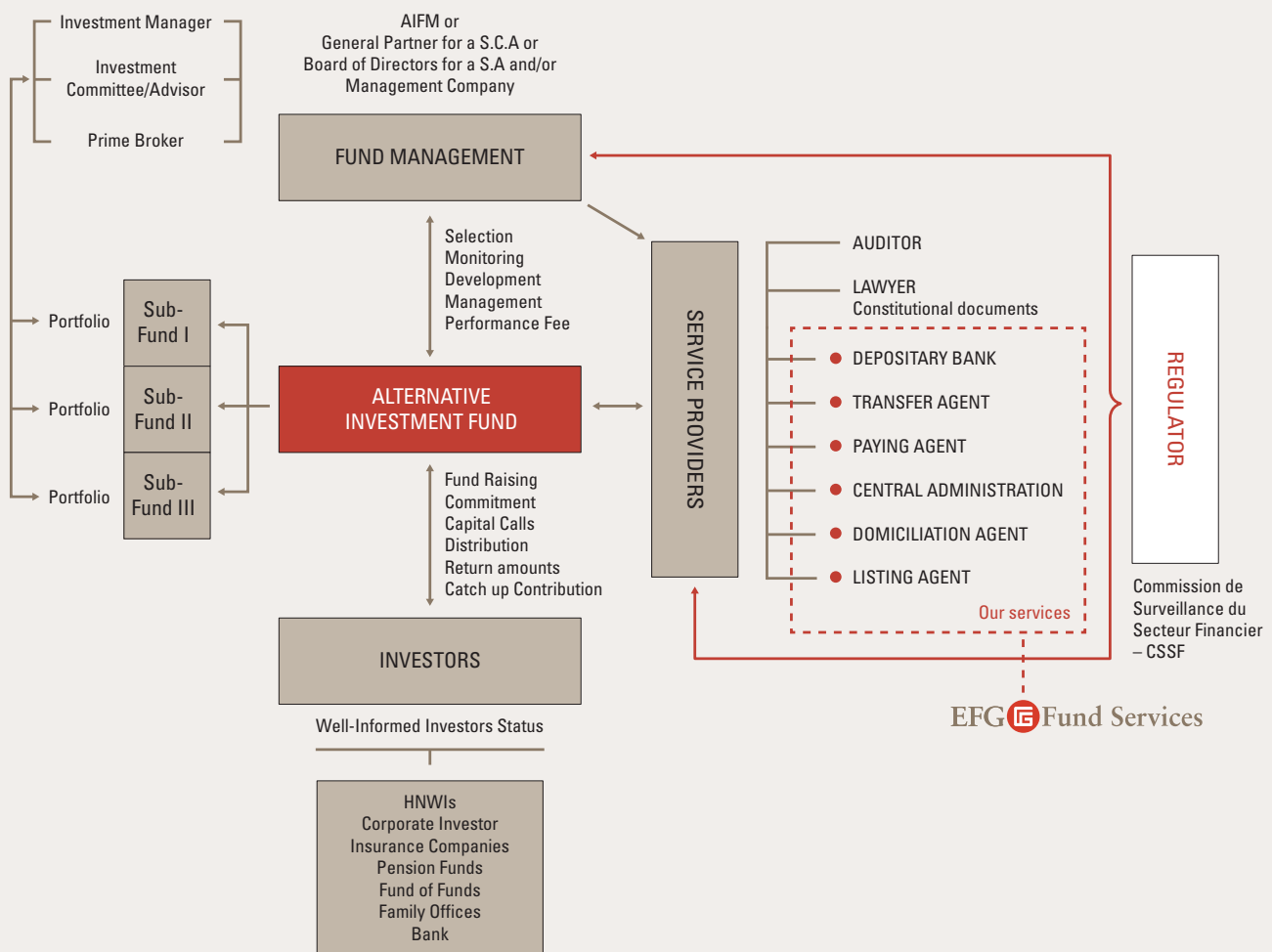
From its strategic position at the geographic heart of Europe, Luxembourg offers a range of benefits to alternative investment funds (AIFs).

- Largest fund centre in Europe and largest international hub for fund distribution.
- Stable and secure public finance and tax environment.
- Confirmed AAA long-term credit rating and strength of reputation.
- Long history and experience in the domiciliation and administration of investment funds.
- European leader of registration of investment funds distributed on pan-European basis.
- From its position within the EU, offers an AIFMD-compliant regulatory regime enabling alternative investment funds (AIFs) to access investors within the European Union.
- Large pool of multi-lingual professionals.



# Typical Luxembourg fund structure

Luxembourg investment funds have a wide array of parties involved in their operation. EFG Fund Services is able to perform a variety of functions to support fund activities.

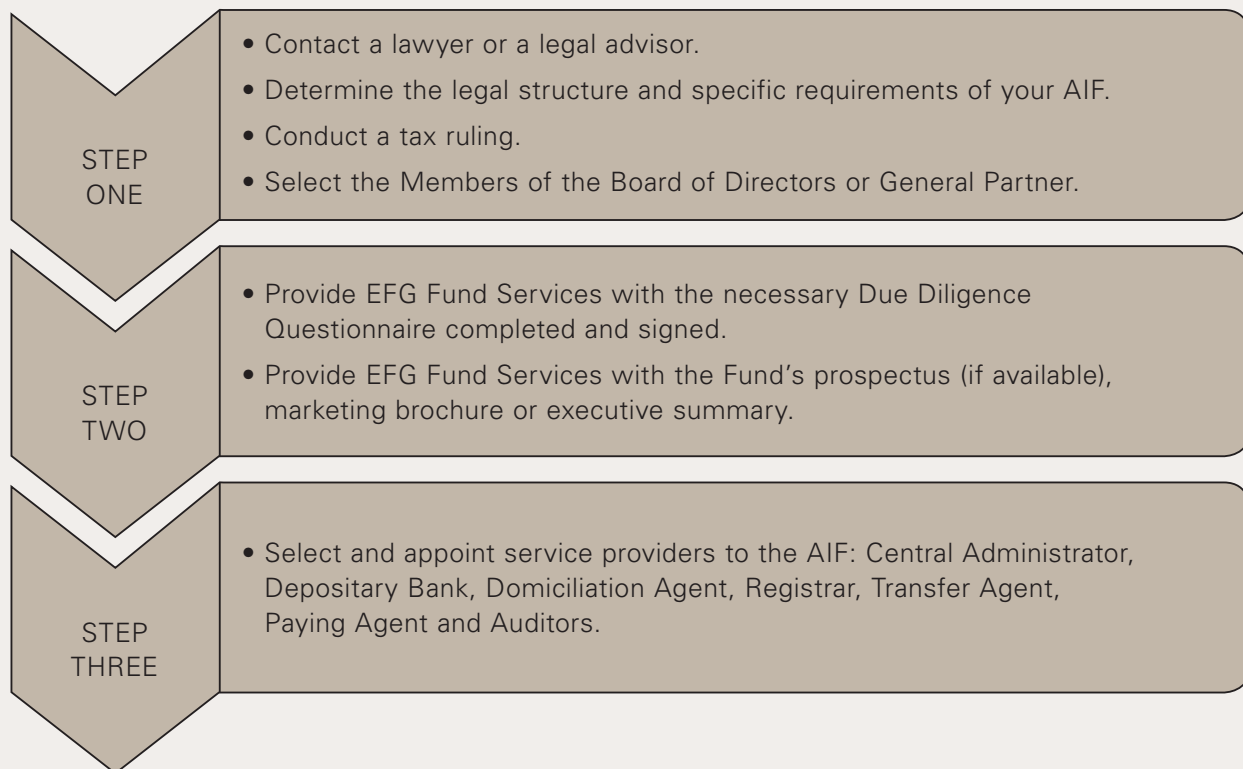




# Supporting your AIF from the start

EFG Fund Services has a strong history in helping investment managers and fund promoters to establish AIFs.

The following practical steps are typically required to create a Luxembourg AIF:



From the inception of your fund, EFG Fund Services will help you to establish your AIF. Relating to these important early stages, our value-added services include:

- Close collaboration with the Fund Initiators.
- Coordination with lawyers, auditors and other service providers.
- Participation in reviewing the Fund's documentation (Prospectus, Articles of Incorporation, etc).
- Guidance on safekeeping requirements for financial and non financial assets.

# Our services

## Depository bank

- Safekeeping of financial assets.
- Ownership verification of non-financial assets.
- Extended due diligence control of non-financial assets (onsite visits of free-ports, vaults, art galleries, assessment and control of storage facilities).
- Oversight duties such as compliance on investment, regulatory restrictions, valuation of assets and control of delegated activities.
- Cash flow monitoring.
- Ensuring that transactions are settled in compliance with the rules applicable to the market where the transaction is executed.

## Transfer agency

- State-of-the-art transfer agency system.
- Maintenance of shareholder records.
- Due Diligence on investors, ensuring compliance with KYC and anti-money laundering requirements.
- Processing of subscriptions, redemptions, conversions and share transfers.
- Issue and follow up of commitments, drawdowns and uncalled commitments.
- Handling of defaulting investors.
- Processing orders via Clearstream (Vestima+).

## Paying agent

- Efficient and responsive execution of payment orders.
- Handle payments of interest, redemptions, dividends and fund invoices in all major currencies.
- Can also provide access to E-banking.



### **Domiciliation agent**

- Provide registered office for the AIF and associated Luxembourg entities.
- Safekeeping of corporate documents.
- Filing of tax returns, other statutory notices and other communications.
- Corporate secretarial services with respect to board meetings.
- Preparation and dispatch of investor notices.
- Provision of physical premises to host board and other meetings.

### **Luxembourg Stock Exchange listings**

Able to assist AIFs with their initial listing application on the Luxembourg Stock Exchange ("LuxSE") and ensure that all continuing LuxSE obligations are adhered to.

- Admission to the Luxembourg Stock Exchange.
- Verification of the eligibility of the fund's shares in a recognized system by the LuxSE.

### **Central administration and accounting**

- Maintenance of the accounting of the AIF.
- Preparation and distribution of annual financial statements in accordance with Luxembourg GAAP or IFRS.
- Co-ordination of the audit of annual financial statements.
- Preparation of the AIF's financial reporting to the Luxembourg authorities.
- Preparation of AIF periodic net asset value and reporting to investors.
- Calculation and preparation of the subscription tax ("Taxe d'abonnement").

### **Benefits of listing**

- Increase liquidity.
- Access to additional funds for future growth.
- Provide additional comfort for investors.
- Enhance issuer's visibility and transparency of financial information.
- Provide eligibility for institutional investors.

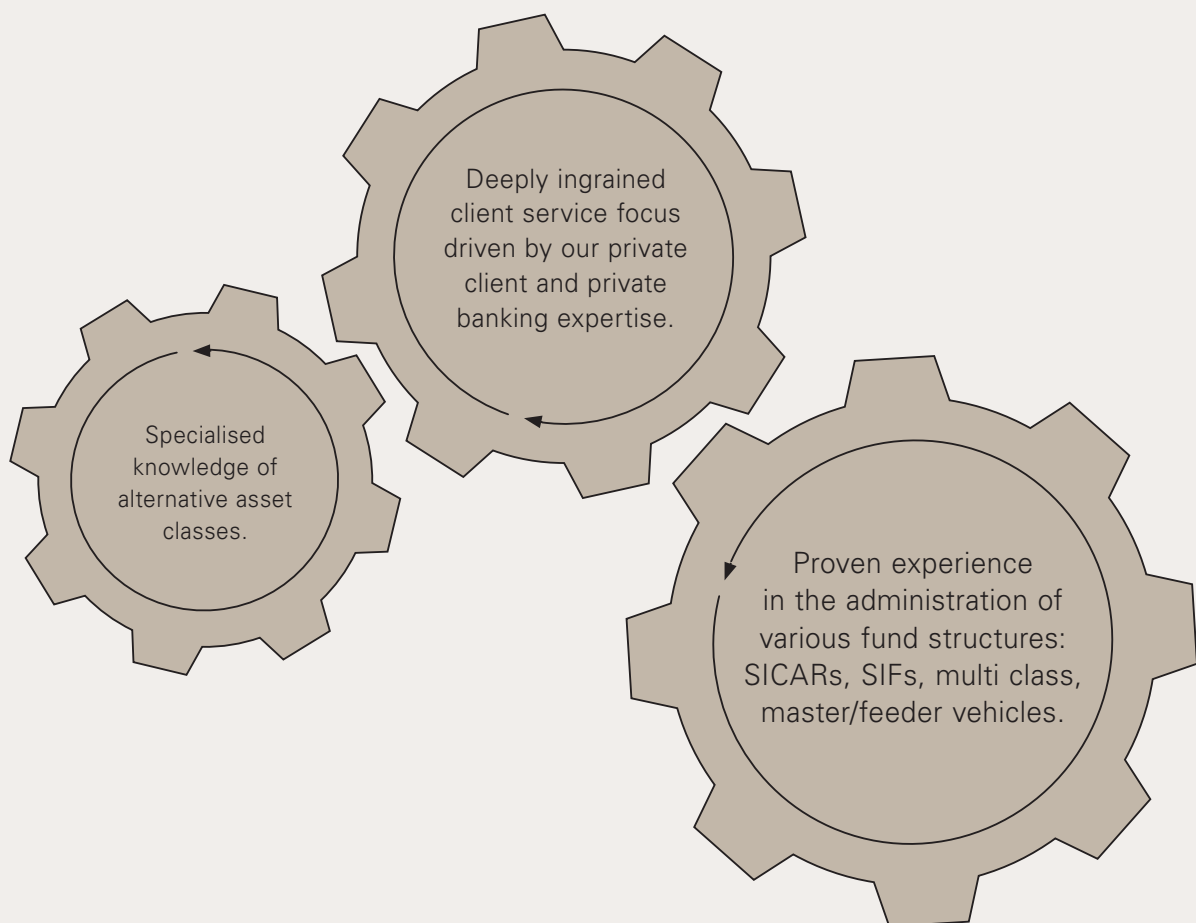
# Our strengths

An experienced and multi-disciplinary team at your disposal.

Our dedicated team in Luxembourg has proven experience and strong specific skills in the administration of real estate, private equity, listed securities and physical assets funds.

Our capabilities cover a wide range of disciplines:

- Fund formation and implementation.
- Regulatory understanding.
- Familiarity with legal structures.
- Specific asset class experience.
- Project management.
- Relationship management.



# Let's start a conversation about your AIF

We would be pleased to hear more about your project  
and help you ensure its success.

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#### **Important Information**

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